Student Organization Resource Fee (SORF) Board
Training and Administrative Meeting
Friday, August 25<sup>th</sup>, 2017
Illini Union, Room 405

Training

1. Shirt distribution
2. Hours for upcoming events
3. Lunch
4. Team-building exercise
5. Chair and Vice-Chair comments
   a. Chair responsibilities
      i. Represent SORF
      ii. Approve Pre-checks
      iii. Creating and communicating agenda
      iv. Running meetings
   b. Vice-Chair responsibilities
      i. Marketing
      ii. Running workshops
      iii. Running meetings when the Chair is not present
6. Program Advisor comments
   a. What SORF is
      i. History
      ii. Communication
   b. Standard changes
   c. Upcoming events
   d. Multi-year analysis summary
7. Secretary comments
8. Web Designer comments
9. RO Office and SORF
10. Reimbursement: process, required paperwork
11. Sample application
12. Appeal process
13. Closing remarks and Fall 1 information

Administrative

1. Call to Order
   a. 2:02 PM
2. Roll Call
   a. Kevin Cheng, Here
   b. David Hanley, Here
   c. Han Song Huang, Here
   d. Keren Garcia, Not Here
e. Xavier Morgan, Here
f. Peter Laudeman, Here
g. Noah Gilbert, Here
h. Roger Erickson, Here
i. Terry Free, Here
j. Matt Myrick, Not Here
k. Nicholas Singer, Not Here
l. Vanessa, Webmaster, Not Here
m. Tim Parrish, Ex-Officio, Not Here
n. Dementro Powell, Director of The Office of Registered Organizations, Not Here
o. David Mizell, SORF Program Advisor, Here

3. SORF Standards and Restrictions for 2017-2018 discussion
   a. (Xavier) Motion to approve the 2017-2018 SORF Standards and Restrictions, (Han Song) Seconded, Vote 7-0-1, Passed

4. Adjournment
   a. 3:09 PM